

Kern Motorist Aid Authority
ANNUAL FINANCIAL PLAN
for
Fiscal Year 2013-2014

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County of Kern

SUBMITTED BY:
Ahron Hakimi
Executive Director
June 20, 2013

LETTER OF TRANSMITTAL

June 20, 2013

The Honorable Board of Directors
Kern Motorist Aid Authority

Dear Chairman and Board:

Kern Motorist Aid Authority (KMAA) staff is pleased to submit the Fiscal Year 2013-2014 Annual Financial Plan for your review and approval. The plan is a statement, by object or account classification and line item within each account, of the anticipated KMAA financial activity for the upcoming year. The plan includes estimated revenues totaling \$732,078 and estimated expenses totaling \$1,138,523. This represents a net operations deficit of \$406,444 to be financed by fund reserves for implementation of a traveler information system.

MISSION STATEMENT

The KMAA Board has adopted the following mission statement to guide the operation of the Kern County roadside call box network:

- 1) To provide a dependable motorist aid communication system to areas of the county not heavily patrolled and where traditional communication services do not exist.
- 2) To provide a reliable motorist aid communication system that is well maintained with failures repaired within 24 hours of identification.
- 3) To provide a high level of assurance that a motorist's call for assistance will receive a response.
- 4) To provide a public information program to ensure that the motorist understands what the call boxes are and how the call boxes are to be used.

REVENUES

The KMAA roadside call box program is financed by the assessment of a \$1.00 fee upon each registered nonexempt motor vehicle within the County of Kern. The California Department of Motor Vehicles applies the fee as part of the vehicle registration program and returns the amount collected, less a processing fee, within the county. Over the past few years, fees collected have been relatively stable. Staff anticipates vehicle fees totaling \$682,188 for the 2013-14 fiscal year; a 1.5 percent increase over the prior year budget.

In addition to fees, KMAA realizes non-operating revenues (interest) by investing cash balances through the Kern County Treasurers' cash investment program. Staff anticipates interest revenue totaling \$49,890 for the 2013-14 fiscal year. This is a increase of \$6,318 from the prior year.

EXPENSES

KMAA budgetary appropriations are primarily focused on four areas: hardware maintenance, cellular service, dispatch services, depreciation and capital. Expenses are expected to increase this year due primarily to the design and implementation of a 511 traveler information program. Staff estimates total appropriations of \$1,138,523 will be required to finance FY 2013-14 operations.

PROGRAM DESCRIPTION

The KMAA roadside call box program was initiated in August 1991. During the past 20 years the network has grown to include 574 call boxes. During the 2007-08 and 2008-09 fiscal years, KMAA completed a major upgrade to call box hardware, including conversion to digital cellular service and installation of TTY devices.

KMAA program services are delivered through an extensive public-private partnership. Partnership members and related responsibilities include the following:

| <u>Agency</u> | <u>Responsibility</u> |
|---|---|
| Kern Council of Governments California Dept. of Transportation | Program management and contract administration Installation guidelines and encroachment permitting |
| California Dept. of Highway Patrol CASE Systems Inc. | Operations guidelines and service dispatching Hardware manufacture, installation and maintenance |
| Verizon Wireless, AT&T | Cellular service |

CONCLUSION

The KMAA roadside call box program completed twenty (22) years of service to the motoring public during the 2012-2013 fiscal year. In addition to the call box network, KMAA anticipates the implementation of a traveler information program to further aid the residents of Kern County. The Board can take pride in the improvements to motorist safety and transportation system efficiency provided by the KMAA call box program.

Sincerely,

Ahron Hakimi
Executive Director

Kern Motorist Aid Authority

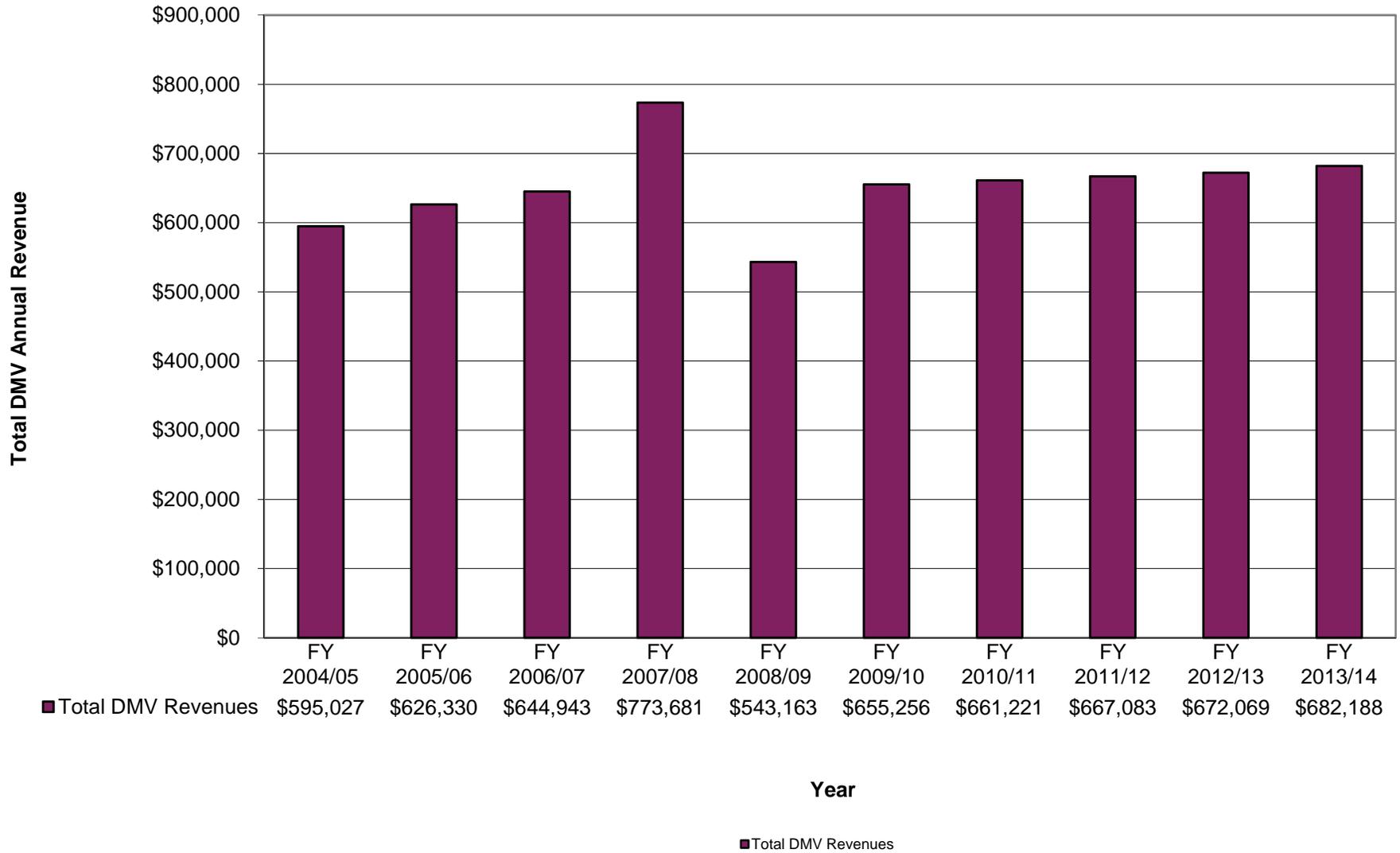
SCHEDULE OF CALL BOX INSTALLATIONS

| <u>Route</u> | <u>Call Boxes</u> | <u>Route Mileage</u> | <u>Date Completed</u> |
|--------------------------|-------------------|----------------------|-----------------------|
| I-5 | 107 | 87 | 11/02/91 & 04/21/92 |
| SR-14 | 47 | 65 | 11/21/91 & 04/21/92 |
| SR-33 | 33 | 74 | 12/16/92 |
| SR-43 | 18 | 74 | 01/03/92 |
| SR-46 | 26 | 58 | 01/03/92 |
| SR-58 | 116 | 144 | 11/21/91 & 04/21/92 |
| SR-65 | 11 | 25 | 12/16/92 |
| SR-99 | 70 | 58 | 01/03/92 |
| SR-119 | 11 | 31 | 01/03/92 |
| SR-155 | 27 | 71 | 05/19/94 & 06/30/97 |
| SR-166 | 12 | 25 | 12/16/92 |
| SR-178 | 48 (1-County) | 57 | 01/03/92 & 06/30/97 |
| SR-223 | 15 | 30 | 01/03/92 |
| SR-395 | 21 | 36 | 06/09/92 |
| Tehachapi/Willow Springs | 12 | 24 | 06/30/00 |
| | ----- | ----- | |
| Installed | 574 | 859 | |
| Scheduled | 0 | | |
| Unprogrammed | 0 | | |
| | ----- | | |
| Total Serviceable | 574 | | |
| Proposed | 0 | | |
| | ----- | | |
| TOTAL | 574 | | |
| | ===== | | |

Note: Call box spacing: Urban/one mile (Metro: 51 boxes or 8.9%); rural/two miles (Non-Metro-523 boxes or 91.1%), excepting major grades.

REVENUES

Kern Motorist Aid Authority



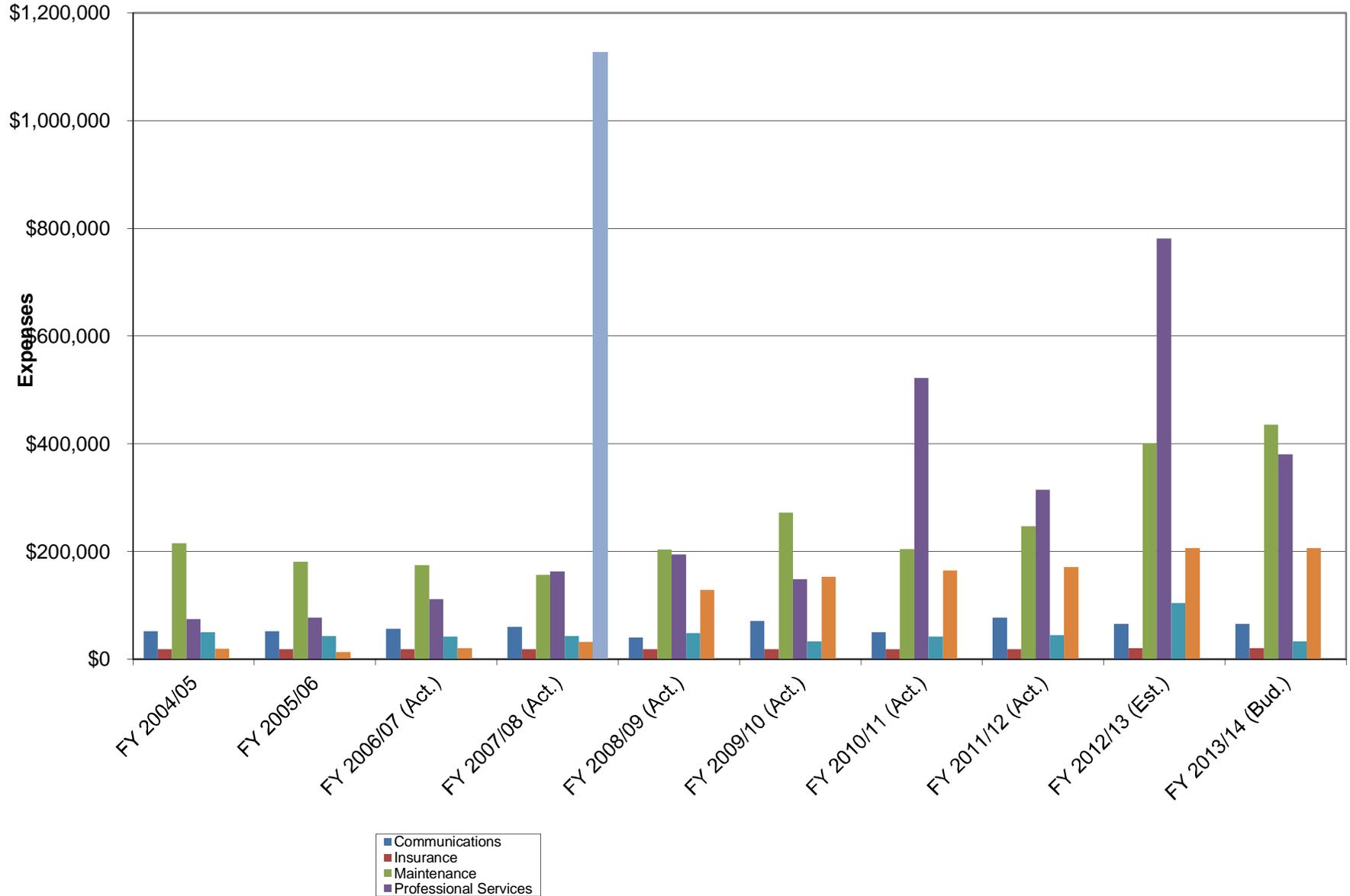
Kern Motorist Aid Authority

FY 2013-14 Budget Worksheet
 SECHEDULE OF MONTHLY REVENUE

| Description/Month | FY 2008-09 Actual | FY 2009-10 Actual | FY 2010-11 Actual | FY 2011-12 Actual | FY 2012-13 Estimated |
|-----------------------|----------------------|----------------------|----------------------|----------------------|-------------------------|
| DMV FEES: | | | | | |
| July | \$ 59,008 | \$ 57,172 | \$ 53,823 | \$ 51,337 | \$ 59,883 |
| August | \$ 52,571 | \$ 62,858 | \$ 59,997 | \$ 40,325 | \$ 53,351 |
| September | \$ 53,184 | \$ 56,589 | \$ 56,238 | \$ 64,771 | \$ 53,973 |
| October | \$ 52,755 | \$ 54,420 | \$ 59,386 | \$ 70,958 | \$ 53,537 |
| November | \$ 41,713 | \$ 53,307 | \$ 52,780 | \$ 55,871 | \$ 42,332 |
| December | \$ 55,076 | \$ 51,287 | \$ 49,342 | \$ 51,081 | \$ 55,893 |
| January | \$ 56,394 | \$ 43,495 | \$ 49,616 | \$ 47,454 | \$ 56,655 |
| February | \$ 54,590 | \$ 52,069 | \$ 53,215 | \$ 51,990 | \$ 57,995 |
| March | \$ 58,530 | \$ 49,332 | \$ 52,672 | \$ 55,794 | \$ 52,034 |
| April | \$ 59,342 | \$ 52,432 | \$ 54,945 | \$ 58,220 | \$ 64,223 |
| May | \$ - | \$ 62,362 | \$ 62,581 | \$ 62,227 | \$ 61,689 |
| June | \$ - | \$ 59,932 | \$ 56,626 | \$ 57,055 | \$ 60,506 |
| TOTAL DMV FEES | \$ 543,163 | \$ 655,256 | \$ 661,221 | \$ 667,084 | \$ 672,069 |
| INTEREST: | | | | | |
| July | \$ - | \$ - | \$ - | \$ - | \$ - |
| August | \$ - | \$ - | \$ - | \$ - | \$ - |
| September | \$ - | \$ - | \$ - | \$ - | \$ - |
| October | \$ 14,487 | \$ 10,495 | \$ - | \$ - | \$ 11,083 |
| November | \$ - | \$ - | \$ - | \$ - | \$ - |
| December | \$ - | \$ - | \$ - | \$ - | \$ - |
| January | \$ 10,382 | \$ 8,618 | \$ - | \$ - | \$ 7,878 |
| February | \$ 4,547 | \$ - | \$ - | \$ - | \$ 3,361 |
| March | \$ - | \$ - | \$ - | \$ - | \$ - |
| April | \$ 10,731 | \$ 8,156 | \$ - | \$ - | \$ 10,625 |
| May | \$ 2,607 | \$ - | \$ - | \$ - | \$ - |
| June | \$ 10,495 | \$ 5,858 | \$ 17,566 | \$ 7,857 | \$ 10,625 |
| TOTAL INTEREST | \$ 53,249 | \$ 33,127 | \$ 17,566 | \$ 7,857 | \$ 43,572 |
| OTHER: | | | | | |
| July | \$ - | \$ - | \$ - | \$ - | \$ - |
| August | \$ - | \$ - | \$ - | \$ - | \$ - |
| September | \$ - | \$ - | \$ - | \$ - | \$ - |
| October | \$ - | \$ - | \$ - | \$ - | \$ - |
| November | \$ - | \$ - | \$ - | \$ - | \$ - |
| December | \$ - | \$ - | \$ - | \$ - | \$ - |
| January | \$ - | \$ - | \$ - | \$ - | \$ - |
| February | \$ - | \$ - | \$ - | \$ - | \$ - |
| March | \$ - | \$ - | \$ - | \$ - | \$ - |
| April | \$ - | \$ - | \$ - | \$ - | \$ - |
| May | \$ - | \$ - | \$ - | \$ - | \$ - |
| June | \$ - | \$ - | \$ - | \$ - | \$ - |
| TOTAL OTHER | \$ - |
| TOTAL REVENUES | \$ 596,412 | \$ 688,383 | \$ 678,787 | \$ 674,941 | \$ 715,641 |

EXPENSES

Kern Motorist Aid Authority-Annual Expenses



**Kern Motorist Aid Authority
COMPARATIVE FINANCIAL PLAN**

| Description | FY 2008-09 | FY 2009-10 | FY 2010-11 | FY 2011-12 | FY 2012-13 | FY 2013-14 |
|--|--------------|----------------|----------------|----------------|--------------|--------------|
| | Actual | Actual | Actual | Actual | Estimated | Proposed |
| BEGINNING FUND EQUITY | \$ 3,203,305 | \$ 3,021,262 | \$ 3,016,990 | \$ 3,121,775 | \$ 2,926,929 | \$ 2,067,212 |
| Contributed Capital (Assets) | \$ - | \$ 1,309,872 | \$ 1,238,672 | \$ 1,068,586 | \$ 636,483 | \$ 402,831 |
| APPROPRIATION FOR CONTINGENCIES: | | | | | \$ - | |
| Reserved for Asset Replacement | \$ - | \$ - | \$ - | \$ - | \$ - | |
| Reserved for ADA Compliance | \$ - | \$ - | \$ - | \$ - | \$ - | |
| Reserved for General Purposes | \$ - | \$ - | \$ - | \$ - | \$ - | |
| FUND EQUITY AVAILABLE | \$ 3,203,305 | \$ 4,331,134 | \$ 4,255,662 | \$ 4,190,361 | \$ 3,563,412 | \$ 2,470,042 |
| REVENUES: | | | | | | |
| Vehicle Registration Fees | \$ 543,163 | \$ 655,256 | \$ 661,221 | \$ 667,083 | \$ 672,069 | \$ 682,188 |
| Interest | \$ 53,250 | \$ 33,127 | \$ 17,566 | \$ 7,857 | \$ 43,572 | \$ 49,890 |
| Other | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| TOTAL REVENUES | \$ 596,413 | \$ 688,383 | \$ 678,787 | \$ 674,940 | \$ 715,641 | \$ 732,078 |
| APPROPRIATIONS FOR EXPENSES: | | | | | | |
| Communications-- | | | | | | |
| A.T. & T./Sprint | \$ - | \$ 70,540 | \$ 2,706 | \$ 2,960 | \$ 3,100 | \$ 3,100 |
| Verizon | \$ 39,742 | \$ - | \$ 47,181 | \$ 55,929 | \$ 61,800 | \$ 61,800 |
| Pacific Bell/SBC | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Miscellaneous | \$ - | \$ - | \$ - | \$ 17,809 | \$ - | \$ - |
| Communications--Subtotal | \$ 39,742 | \$ 70,540 | \$ 49,887 | \$ 76,698 | \$ 64,900 | \$ 64,900 |
| Insurance-- | | | | | | |
| Comprehensive General Liability | \$ 18,009 | \$ 17,863 | \$ 17,873 | \$ 17,764 | \$ 20,000 | \$ 20,000 |
| Public Officials Liability | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Insurance--Subtotal | \$ 18,009 | \$ 17,863 | \$ 17,873 | \$ 17,764 | \$ 20,000 | \$ 20,000 |
| Maintenance/Equipment-- | | | | | | |
| Comarco/Corrective & Preventative | \$ 203,288 | \$ 271,955 | \$ 203,581 | \$ 246,776 | \$ 300,250 | \$ 310,148 |
| GTE/Repairs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 511 System Maintenance | \$ - | \$ - | \$ - | \$ - | \$ 100,000 | \$ 125,000 |
| Maintenance/Equipment--Subtotal | \$ 203,288 | \$ 271,955 | \$ 203,581 | \$ 246,776 | \$ 400,250 | \$ 435,148 |
| Miscellaneous-- | | | | | | |
| 511 Marketing/Supplies | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 20,000 |
| Memberships-- | | | | | | |
| IVHS Association | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Professional Services-- | | | | | | |
| California Highway Patrol/Bkfld. Dispatch | \$ 193,771 | \$ 147,701 | \$ 60,748 | \$ 114,605 | \$ 114,200 | \$ 60,000 |
| California Highway Patrol/Barstow Dispatch | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| County of Kern/Canyon Call Boxes | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Caltrans District 06/Administration | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Caltrans District 09/Administration | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| California SAFE Committee | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 511 Consultant | \$ - | \$ - | \$ 7,448 | \$ 199,795 | \$ 666,262 | \$ - |
| Litter Removal | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 300,000 |
| KMAA Strategic Plan Update | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| KMAA Project | \$ - | \$ - | \$ 453,473 | \$ - | \$ - | \$ - |
| Professional Services--Subtotal | \$ 193,771 | \$ 147,701 | \$ 521,669 | \$ 314,400 | \$ 780,462 | \$ 360,000 |
| Expense Transfers-- | | | | | | |
| Program Operations | \$ 47,340 | \$ 32,467 | \$ 41,571 | \$ 44,062 | \$ 103,661 | \$ 32,390 |
| Administration | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Opinion Research Project | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Traffic Count Program | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Expense Transfers--Subtotal | \$ 47,340 | \$ 32,467 | \$ 41,571 | \$ 44,062 | \$ 103,661 | \$ 32,390 |
| Depreciation-- | | | | | | |
| Equipment | \$ 127,804 | \$ 152,129 | \$ 164,194 | \$ 170,086 | \$ 206,085 | \$ 206,085 |
| Capital Assets-- | | | | | | |
| GTE/Call Boxes | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| TOTAL APPROPRIATIONS | \$ 629,954 | \$ 692,655 | \$ 998,775 | \$ 869,786 | \$ 1,575,358 | \$ 1,138,523 |
| OPERATING SURPLUS (DEFICIT) | \$ (33,541) | \$ (4,272) | \$ (319,988) | \$ (194,846) | \$ (859,717) | \$ (406,444) |
| Adjustments to Fund Balance for Fixed Assets | \$ - | \$ (1,309,872) | \$ (1,238,672) | \$ (1,068,586) | \$ (636,483) | \$ (402,831) |
| ENDING UNRESERVED FUND EQUITY | \$ 3,169,764 | \$ 3,016,990 | \$ 2,697,002 | \$ 2,926,929 | \$ 2,067,212 | \$ 1,660,767 |